
Chief Executive's Office

Please ask for: Miss R Hawes
Direct Dial: (01257) 515118
E-mail address: ruth.hawes@chorley.gov.uk
Date: 10 February 2006

Chief Executive:
Donna Hall

Dear Councillor

MARKETS LIAISON GROUP - TUESDAY, 21ST FEBRUARY, 2006

You are invited to attend a meeting of the Markets Liaison Group to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 21st February, 2006 commencing at 5.15 pm. This meeting was rescheduled from 31 January 2006.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members of the Group are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Markets Liaison Group held on 14 September 2004 (enclosed)

4. **Partnering and Outsourcing Issues**

To discuss the Consultation paper (already distributed).

5. **Decriminalisation of Parking Inquiry - Discussion with Members of the Customer Overview and Scrutiny Panel**

To discuss the views of the Market Traders on the Decriminalisation of Parking.

6. **Consultation regarding a potential Farmers market**

To discuss the potential Farmers market

7. **Any other item(s) from the Market Traders**

Continued....

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Markets Liaison Group (A Gee, M Lowe) for attendance.
2. Agenda and reports to Market Traders Representatives: Mr C Ball, Ms J Dickinson, Ms M Kay, Mr M Lawson, Mr P Lucas and Ms J McAtter for attendance.
2. Agenda and reports to Roger Handscombe (Head of Property Services), Wayne Andrews (Markets Manager), Irene Riding (Economic Development Assistant) and Ruth Hawes (Assistant Democratic Services Officer) for attendance.
3. Agenda and reports to Members of the Customer Overview and Scrutiny Panel for attendance by invitation for Item 5.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

یکہئے:

MARKETS LIAISON GROUP**14 September 2004****Chorley Borough Council Representatives:**

Councillor A Gee (Executive Member for Chorley Town Centre and Risk Management), Councillor Mrs M Lowe (Representative Member for Chorley Town Centre), Mr R Handscombe (Head of Property Services), Mr W Andrews (Markets Manager), Mr C Mellor (Cultural Development Manager) and Miss R Hawes (Assistant Democratic Services Officer).

Market Trader Representatives:

Mr C Ball, Ms J Dickinson, Ms M Kay, Mr M Lawson and Mr P Lucas.

1 WELCOME BY THE CHAIR

The Chair welcomed everyone to the meeting of the Markets Liaison Group and welcomed Councillor M Lowe to her first meeting as the Vice-Chair. He also introduced Chris Mellor, the Council's Cultural Development Manager.

2 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Ms J McAteer.

3 MINUTES OF THE LAST MEETING – CONFIRMATION

RESOLVED – That the minutes of the meeting of the Markets Liaison Group held on 27 April 2004 be confirmed as a correct record.

4 MINUTES OF THE LAST MEETING – MATTERS ARISING

Roger Handscombe reported that a photosensitive cell triggered the lighting on the Flat Iron. The management of the car parks were transferring to Parkwise, but this issue would be raised with them, as improved lighting would highlight the goods for sale on the market.

5 PUBLICITY AND PROMOTIONS ISSUES

The Group welcomed Chris Mellor and received a promotions strategy and information regarding Town Centre events. The Group discussed the information and proposals within the two documents.

The Group heard that discussions had been undertaken with the Town Centre Forum in relation to Christmas advertising and publicity in quieter times, such as Miles Standish.

The Group noted the need to advertise the Markets to customers outside Chorley and that Lancashire Life would be doing an article on Chorley in the next few months.

RESOLVED –

- (a) That the information provided by the Cultural Development Manager be noted,**
- (b) That Tuesday be promoted as the busiest day,**
- (c) That Red Rose Radio and Radio Lancashire be used for radio advertising.**

6 FINAL REPORT OF THE CUSTOMER OVERVIEW AND SCRUTINY PANEL

The Group noted that the press coverage in respect of this report had not been helpful and that the report had come forward with some positive ideas.

Roger Handscombe reported that the draft Final Report of the Customer Overview and Scrutiny Panel into Chorley Markets had been sent to the Market Trader Representatives. The report would be presented to the Council's Executive Cabinet at the end of the month. The views of the Traders on the final report would be reported to the Executive Cabinet.

The Group discussed the recommendations and undertook an exercise to rank the recommendations to highlight the priorities for the traders to be considered alongside the financial implications by the Executive Cabinet. The recommendation to reduce the stall rents was very popular and the recommendations in relation to advertising. The recommendations to move the Flat Iron to Market Street and to have a trial on Fazackerly Street/Market Street were ranked very low.

Traders highlighted the issue of casual traders as requiring investigation by officers.

RESOLVED –

- (a) That the draft Final Report of the Customer Overview and Scrutiny Panel into Chorley Markets be noted,
- (b) That the recommendations be ranked in accordance with the discussions with the Market Trader representatives.

7 DRAINAGE ISSUES

Roger Handscombe reported that the drains had been flushed out and had new covers and traps fitted. The toilets would be refurbished in the next few months and this might help the situation.

RESOLVED –

- (a) That the update be noted,
- (b) That Roger Handscombe would speak to United Utilities regarding the street drains near Chris Ball's stall.

8 DATE OF NEXT MEETING

To be advised.

Chair